

Bosmansdam High School Admission Policy

Adopted by the Governing Body

In terms of Section 5 (5) of the South African Schools Act No. 84 of 1996.
[and any amendments to it while taking into account any provincial policy guidelines]
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1. INTERPRETATION

In this policy document, unless the context indicates otherwise

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| 1.1 The Act | means the South African Schools Act No.84 of 1996 (as amended); |
| 1.2 Educator | means any person, excluding a person who is appointed to exclusively perform extracurricular duties, who teaches, educates, or trains learners at the School who has not been appointed by the Governing Body of the School; |
| 1.3. Learner | means any person receiving education or obliged to receive education in terms of the Act; |
| 1.4. Parent means: | as per the Act [and amendments]; |
| 1.5. School Governing Body: | as defined by the Act [and amendments] and pertaining to Bosmansdam High School; |
| 1.6 the School | means Bosmansdam High School; (BMDHS) |
| 1.7. Admission: | means a learner [as defined by the Act and amendments] who is entitled to an ordinary education at a public school geographically situated closest to their place of abode; |
| 1.8. Admission policy: | means subject to the Act [5(5)] and any applicable provincial law, the admission policy of a public school is determined by the Governing Body of said School; |

2. General admission information

- 2.1 The official application will be made on the WCED Online Admissions System
- 2.2 Strict adherence will be given to Provincial guidelines.
- 2.3 The SGB retains the right to reject any application if parents submit false/untrue, or fraudulent documents
- 2.4 The school's Admission Policy will not contradict the universal aims of promoting universal and non-discriminatory access to education.
- 2.5 Apply timeously, according to the stipulated time frames, as pre-determined by the WCED.
- 2.6. On invitation from the School, attend a Further Information Session with their child;
- 2.7. It is advisable that upon acceptance and confirmation by the parent, to make an initial payment of R1000.00, that will be used towards the school fees of the learner
- 2.8 The admission policy of the school will be available to parents.
- 2.9 On acceptance, the Parent/s must present:
 - 2.9.1 an official unabridged birth certificate of the Learner [certified copy],
 - a) or in the case of the absence thereof, an official, certified abridged birth certificate [copy] or identity documentation [certified copy],
 - b) or in the absence of such documentation, a written affirmation or sworn written statement (in the form of an Affidavit) about the age of a learner to the principal of the school, and official proof that application has been made to the Department of Home Affairs for a said birth certificate or identity document.
 - c) Section 31 of the Births and Deaths Registration Act, 1992 (Act No. 51 of 1992) makes it an offense to make a false statement or cause a false statement to be made about the age of a child.
 - 2.9.2 a copy of the current original school report card issued by the previous school of the learner or other equivalent documentation from the previous school.
 - 2.9.3 the School's Learner Information Form must be duly completed and signed [with all prescribed documentation] by both parents/guardians / a person that is legally responsible for the learner.
 - 2.9.4 a copy of a current utilities account or lease agreement where said parent/s or legal guardians and learner officially resides, where said lease agreement is for a minimum period of a year in the year that the learner shall start their school career.
 - 2.9.5 such additional documents as may be required by the School.

3. Capacity

- 3.1. The capacity of the School will be assessed from time to time. The following, while not exhaustive, will determine capacity:
 - 3.1.1. availability and capacity of facilities, e.g., classrooms, laboratories, computer and consumer facilities, toilets [excludes the hall, sports facilities, offices, etc.]
 - 3.1.2. number of WCED educators;
 - 3.1.3. number of SGB employed educators;
 - 3.1.4. subject choice, especially in the FET phase.

3.2. The optimal number for Grade 8 in any given year is 175 learners, as decided by the SGB of BMDHS.

3.3. Accommodated in said total for Grade 8: (i) those who fail to progress, (ii) those who move in the new year and BMDHS is their closest school to their legal and permanent place of abode, and (iii) learners where BMDHS is not their closest public school but where s/he would benefit from being a BMDHS learner and BMDHS will benefit from them.

Learners who fail to progress in Grades 9 – 12 will be accommodated in their present Grade.

Learners, Grades 9 – 12, who move in the new year and BMDHS is their closest school to their legal, permanent place of abode, will only be accommodated if the set total for the Grade has not been met.

4. Admission Criteria

4.1 Preference will be given to learners where the School is the nearest, geographical, ordinary public school to their legal, permanent place of abode, starting with those closest to the school.

and,

places as determined by the School Governing Body [Grade 8]: to a learner where BMDHS is not their closest public school but where s/he would benefit from being a BMDHS learner and BMDHS will benefit from them.

4.2 Where learners do not reside the closest, geographically, to the school, and the school is not oversubscribed, preference may be given, but not necessarily, to learners who (in order of priority)

4.2.1. have parents whose permanent place of work is geographically closest to the school;

4.2.2. would be in the educational interest of the learner;

4.2.3. will benefit the most from the subjects, activities, and facilities offered by the school;

4.2.4. show the highest academic potential or have special circumstances which merit considering their application.

4.2.5. any other relevant factors

4.3 If the school is oversubscribed, additional criteria may apply subject to the practical implications for the school.

4.3.1. would be in the educational interest of the learner;

4.3.2 have parents whose permanent place of work is geographically closest to the school;

4.3.3 demonstrate the greatest degree of participation in the academic, sporting, and cultural activities offered by the school/s previously attended by them

4.3.4 will benefit the most from the subjects, activities, and facilities offered by the school

4.4 No learner may be refused on the grounds of race, religion, or culture.

4.5 Admissions are subject to available space, resources, facilities, and reasonable accommodations by the school.

5. Notification

- 5.1 If parents do not confirm acceptance by the date, as annually pre-determined by the WCED, the school may offer such places to unplaced learners that applied to BMDHS.
- 5.2 The school will not inform any parent of the outcome of their application status BEFORE it is displayed on the Online Admissions System. Hereafter the school will confirm acceptance of the said placement.
- 5.3 Parents will provide written confirmation of acceptance of placement within 15 business days.
- 5.4 Failure of such written confirmation shall imply the withdrawal of said learner from a grade placing.
- 5.5 Clear reasons for non-admission will be provided to parents (on request) and must be provided within 90 days of receipt of an application.


6. Appeal

The Learner or Parent of a Learner may appeal against the decision to refuse admission to a learner to the Member of the Executive Council in terms of Section 5(9) of the Act.

In the case of an appeal, the school will provide details of the said application to the WCED as required.

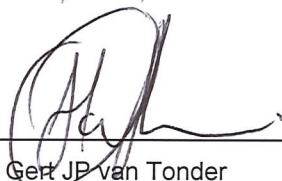
This policy was adopted by the Governing Body of Bosmansdam High School on 24 November 2021 and replaced all previous admission policies of the School.

Signed at Bosmansdam on 06/12/2021 2021



Mr Mark Denton
School Governing Body: Chairman

Signed at Bosmansdam on 06/12/2021 2021



Mr Gert JP van Tonder
Principal