

# **PROCEDURES FOR DETENTION**

## **THE DETENTION SESSION:**

1. Detention will be from **14:30 – 16:30**.
2. The earliest learners may be excused will be at 16:30 and only if the behaviour of the group was exemplary.
3. Learners will be allowed to do their homework, read etc.
4. Teachers may allow learners to use the facilities; however, only 1 learner may leave the room at any given time. Teachers are encouraged to use 5 minute increments when determining when the next learner may go. This reduces the tendency for everyone to insist on going.
5. There must be order and silence at all times.
6. Learners who misbehave will be given a warning (individually or in a group) and if this does not help an extra DT can be given.
7. If the misbehaviour continues the offending learner will be excused and the case referred to the tribunal.
8. The names of the offending learners as well as action taken must be given to the teachers in charge of detention.

## **MISBEHAVIOUR DURING DETENTION:**

1. If the learner continuously disrupts detention the invigilating teacher may place the child on another detention.
2. If this does not help the child will be excused from detention and the case referred to the tribunal.

## **ABSENTEEISM FROM DETENTION:**

1. It is the learner's responsibility to supply the teacher responsible for DT with a note from the parents/guardian explaining the learner's absence as soon as the learner returns to school after an absence.
2. If no note is forthcoming the learner will be given an extra detention.
3. If the absenteeism continues the parents will be contacted.
4. If these measures are not successful the case will be referred to the tribunal.

